



## C. Project Description

Please limit responses to all 7 questions in Section C to a total of 7 pages. (Do not include any confidential information.)

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1. Describe the problem to be solved by your proposed project, if applicable.
2. Describe how the project will benefit the Albinism Fellowship of Australia.
3. How would the project results ultimately benefit AFA members?
4. Please describe any similar projects you know of for comparison and concept.
5. Describe the funding and resources you have available to complete the project
6. Describe any specific experience and/or qualifications of the project committee that will enable the successful completion of this project.
7. In what timeframe would project be ready for marketing?

## D. What happens next?

Once this project proposal has been discussed and evaluated at an AFA Executive Committee meeting, the project person will be notified as to the AFA's decision to proceed.

A decision may be:

1. The AFA supports the project in concept but requires more information.
2. The AFA supports the project but will place it "on the back burner" while other projects are initiated.
3. The AFA supports the project and will proceed with sending further documentation.
4. The AFA does not support the project at this time.

If Option 3 is the decision, the AFA executive committee will send further documentation to the project officer, including

- A budget grid.
- Timelines and responsibilities grid
- Progress reporting documents -to be completed and returned to the Executive Committee communicating member in a timely fashion for reporting to the executive committee.
- Change documents – to reflect any deviation to original plan necessary. ie contractor, design, timelines, etc. to enable all on project to be knowledgeable about the stages of the project.
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These documents are to be maintained and saved electronically on a fixed and also a portable device (ie USB). In the event of any project team member being unable to continue their commitment, this enables other members to continue the project, or the project to be put on hold without losing vital information.

We thank you for your interest!